



**ASSEMBLEIA DA REPÚBLICA  
DE MOÇAMBIQUE  
SECRETARIADO GERAL**



**Association of Parliamentary Libraries  
of Eastern and Southern Africa**  
*Associação de Bibliotecas Parlamentares da  
África Oriental e Austral*

## **GENERAL INFORMATION**

**21<sup>ST</sup> ANNUAL CONFERENCE OF THE ASSOCIATION OF  
PARLIAMENTARY LIBRARIES OF EASTERN AND SOUTHERN  
AFRICA (APLESA), 18 – 25 MAY 2024**

**MAPUTO – MOÇAMBIQUE**



## I. INTRODUCTION

The Assembly of the Republic (Assembleia da República – AR) of Mozambique welcomes member delegations of the Association of Parliamentary Libraries of Eastern and Southern Africa (APLESA) to Maputo, Republic of Mozambique, where they will have the opportunity to participate in the 21st Annual **Conference of the Association of Parliamentary Libraries of Eastern and Southern Africa (APLESA)**, to be held in **May 2024**.

Therefore, we are pleased to share the informative circular intended to guide delegates and other Conference participants during their stay in Maputo.

## II. DATES and VENUE

The 21st Annual Conference and Meeting of the Association of Parliamentary Libraries of Eastern and Southern Africa (APLESA) will be organized by the Parliament of the Republic of Mozambique from **18 to 25 May 2024**. The meeting venue will be the **Southern Sun Hotel**.

## III. FLIGHT DETAIL

Flights to Mozambique can be operated by the following airlines: **Ethiopian Airlines, Air Link, Qatar Airways and LAM**.

We advise participants to communicate the details of their flights to the AR of Mozambique in advance to create logistical and protocol conditions.

### III.I DATE of ARRIVAL

All delegates will arrive in Maputo, Mozambique, through the Maputo International Airport. The official arrival date for Executive Committee Members is **18 May 2024**. The Committee will meet on **19 May 2024**.

All other delegates are expected on **19 May 2024**.

### III.II DEPARTURE

Transportation from your hotel to the airport will be provided on the official departure day. The official departure date for all delegates is **24 May 2024**. The Executive Committee Members are expected to leave on **25 May 2024**.

#### IV. CURRENCY and BAKING

The national currency of Mozambique is the Metical (MZM) which consists of notes (MZM 1,000.00; MZM 500.00; MZM 200.00; MZM 100.00; MZM 50.00 and MZM 20.00) and coins (MZM 10.00; MZM 5.00; MZM 2.00; MZM 1.00 and cents 0.50).

The current exchange rate for USD is approximately USD 1 = METICAL 64,00 (March 2024). Foreign currency can be exchanged at commercial banks, some hotels, and foreign exchange agents and at Maputo International Airport.

All major international credit cards are generally accepted in hotels, shops and restaurants.

Most banks and bureaus de change are open between 08H 30 and 15H 00 from Mondays to Fridays, on Saturdays open at 08H 00, and close at 13H 00. Baking services are available at all commercial banks. Most banks have cash dispensing machines accepting Visa and MasterCard.

#### V. ACCOMMODATION

Participants are required to arrange their accommodation for their stay in Maputo. The Host Parliament has selected several hotels in Maputo as official hotels for accommodation choices that can suit one's budget. We **highly recommend** the following hotels for your convenience: **Hotel África, City Lodge, Hotel Kapital, Otia Hotel, Stay Easy, Stay Inn, Hotel Southern Sun, Hotel Términus and Villa das Mangas.**

Hotels can be contacted directly using the details provided below:

HOTEL	ROOMS	PRICE
<b>Hotel África ***</b> Contact person: Email: res@hotelafrica.co.mz Contact: +258 21319191/292 / +258 843330001 Web site: <a href="http://www.hotelafrica.co.mz">www.hotelafrica.co.mz</a>	Single Room	4.000.00MT
	Double Room	4.500.00MT
<b>City Lodge ***</b> Contact person: Email: clmaputo.resv@citylodgehotels.com Contact: +258 83 3013652 Web site: <a href="http://www.citylodgehotels.com">www.citylodgehotels.com</a>	Standard Room	US\$85
<b>Hotel Kapital ***</b> Contact person: Email: reservas@hotelkapitalmoz.com info@hotelkapitalmoz.com Contact: +258 84 8655555 / +258 86 4855555 Web site: <a href="http://www.hotelkapitalmoz.com">www.hotelkapitalmoz.com</a>	Standard Room	4.900.00MT
	Executive Room (without Balcony)	5.200.00MT
	Executive Room (with Balcony)	5.500.00MT

<b>Otia Hotel ***</b> <b>Contact person:</b> <b>Email:</b> reservas@otiahotel.com <b>Contact:</b> +258 20608900 / +258 862364444 <b>Web site:</b> <a href="http://www.otiahotel.com">www.otiahotel.com</a>	Standard Double	SINGLE 4.800.00MT DOUBLE 5.500.00MT
	Executive Double	SINGLE 5.500.00MT DOUBLE 6.500.00MT
	Deluxe Twin	SINGLE 5.500.00MT DOUBLE 6.500.00MT
<b>Stay Easy ***</b> <b>Contact person:</b> <b>Email:</b> semaputo.reservations@southernsun.com <b>Contact:</b> +258 20 607030 <b>Web site:</b> <a href="http://www.Southernsun.com">www.Southernsun.com</a>	Standard Room	US\$100
	Executive Suite	US\$110
<b>Stay Inn (Guest House)</b> <b>Contact person:</b> <b>Email:</b> reservations@stayinnhotel.net <b>Contact:</b> +258 852789335 <b>Web site:</b> <a href="http://www.stayinnhotel.net">www.stayinnhotel.net</a>	Single Room	2.800.00MT
	Single Plus Room	3.300.00MT
	Standard Room	3.900.00MT
	Standard Plus Room	4.500.00MT
<b>Southern Sun Hotel ****</b> <b>Contact person:</b> Jaquelina Mulungo <b>Email:</b> jaquelina.mulungo@southernsun.com <b>Contact:</b> +258 21495050 / +258 2149770 <b>Web site:</b> <a href="http://www.southernsun.com/southern-sun-maputo">www.southernsun.com/southern-sun-maputo</a>	Standard Room	US\$199 12.935.00MT
	Room Sea View	US\$219 14.235.00MT
	Executive Suite	US\$274 17.810.00MT
<b>Hotel Terminus ***</b> <b>Contact person:</b> <b>Email:</b> inf@terminus.co.mz <b>Contact:</b> +258 21 491333 / +258 82 3034630 +258 82 3034790 <b>Web site:</b> <a href="http://www.terminus.co.mz">www.terminus.co.mz</a>	Economy	5.000.00MT
	Standard Room	7.500.00 MT
	Executive Suite	7.950.00MT
<b>Vila das mangas (Guste House)</b> <b>Contact person:</b> <b>Email:</b> res@villadasmangas.com <b>Contact:</b> +258 21497078 / +258 828732477	Standard Room	5.550.00MT
	Premium cabana	7.950.00MT
	Executive Suite	8.950.00MT

Please note that all rates mentioned above include the cost of breakfast and taxes. We recommend that all delegates make reservations at the hotels listed above as soon as possible.

The Assembly of the Republic of Mozambique welcomes the notification to confirm hotel accommodation.

## VI. VISA REQUIREMENTS

All passengers entering Mozambique must have a valid passport for up to 6 months, a return or onward travel ticket and a completed arrival form.

To obtain a Mozambican Visa, applicants need to contact the nearest diplomatic/consular mission of the Republic of Mozambique.

Countries with no Mozambican Embassy will be granted visas upon arrival. If delegates do not get entry visas before departure, arrangements have been made to issue some upon arrival. The Protocol at Maputo International Airport will assist delegates as they go through entry formalities.

If a personalized invitation is needed to obtain a visa, please send a list with names of all delegates to the Secretariat in Mozambique Parliament for necessary action.

**Delegates are hereby reminded to fill out and return Form B concerning travel details as soon as possible.**

All visitors to the Republic of Mozambique, who, according to the World Health Organization, come from areas affected by yellow fever, must have a Yellow Fever Vaccination Card.

It is also advisable to carry a Covid-19 vaccination card.

## **VII. MEDICAL SERVICES**

First-aid services staff will be available at the Conference venue.

### **MEDICAL PRECAUTIONS and HEALTH and TRAVEL INSURANCE**

- All medical services will be at the participant's own expense.
- Participants are strongly advised to take out insurance to cover travel and medical expenses. Please ensure that you have the appropriate travel and medical insurance.
- Delegates on prescribed medication for special health reasons should bring adequate supplies with them.
- Delegates are hereby advised to take precautionary measures against malaria.

The meeting Secretariat of the Host Parliament must be informed of specific medical or other indications (dietary needs, allergy, limited mobility) as soon as possible (this information may be included during the participation confirmation), so that the necessary precautions or measures can be taken.

## **VIII. TRANSPORT**

The Assembly of the Republic will be responsible for transporting guests, from the Airport to the Hotels and from there to the event location and vice versa.

## **IX. CLIMATE**

During May dry weather is expected, the average temperature for the city of Maputo is a maximum of 26°C to 28°C and the minimum temperature is between 19°C to 21°C.

## **X. TIME**

Mozambique time is GMT-1.

## **XI. TELECOMMUNICATION SERVICES**

The telephone codes for the country and the city of Maputo, on landlines, are as follows:

- Mozambique: (+258) followed by nine digits;
- Cell phone code: (+258) followed by nine digits.

The following Mozambique mobile telecommunication service providers are available:

- Tmcel - (+258 82/83)
- Vodacom – (+258 84/85)
- Movitel (+258 86/87)

Mobile telephone service companies provide internet. Cell phone SIM cards are widely available. However, every SIM card user/buyer in Maputo is expected by law to be registered for activation on presentation of an identification document (ID card or passport). The SIM card can be registered at the point of purchase

## **XII. BANK SERVICES**

Bank opening hours are normally from **8:30 am** to **3:00 pm**. The main banks available are **Ecobank; Absa Bank Mozambique; Standard Bank Mozambique; Commercial and Investment Bank (BCI); Nedbank Mozambique and Access Bank Mozambique**. Participants will be able to choose to use credit or debit cards in hotels, supermarkets and shopping centres.

## **XIII. ELECTRICITY**

The power supply in Mozambique is **220V AC, 50Hz**. The plug types are/is C and F, which is the plug that has two round pins.



#### **XIV. VISITS TO THE MONUMENT**

According to the program, a visit to the Matola Monument and Interpretation Center is planned. Entrance to the site is free, however, each participant can contribute some amount towards the maintenance of the monument.

#### **XV. SHOPPING**

To purchase regional and international crafts and items, delegates can visit the following locations:

- FEIMA – Park of continuators.
- Baía Mall – Marginal.
- Maputo Shopping.
- Central Market.

➤ **Shops in Maputo are normally open between 08:00 am and 18:00 pm from Monday to Friday and on Saturdays from 08:00 am to 01:00 pm.**

#### **XVI. CONTACTS:**

Guests and/or participants who require further information should contact the local Secretariat using the following contact details:

#### **REQUEST for FURTHER INFORMATION**

Request for further information concerning the Maputo Meeting should be addressed to:

E-mail: [documentação.parlamentar2024@gmail.com](mailto:documentação.parlamentar2024@gmail.com)

**Maputo, March 2024**